



## SERVICES



Established in 1977, Latin America Bureau (LAB) is an online and inprint publisher and web-platform for independent news about Latin America, focusing on struggles for social and environmental justice and conveying the voices of frontline partners in the region.

We are a UK-registered charity and not-for-profit company.

### CONTACT US

- 🖻 contactlab@lab.org.uk
  - 🗎 lab.org.uk
  - @LatAmB
    - @latinamericabureau

LAB's expertise, guidance and extensive networks have been central to the success of our current research project. Their reach within the Latin American community is impressive, both in the UK and across Latin America, and is a huge asset.

**Dr Katy Jenkins** Northumbria University

# LATIN AMERICA BUREAU'S SERVICES



#### Consultancy

- LAB can help you to plan, produce, publish, and disseminate research.
- Our consultants will offer support with admin and organisation, marketing and dissemination, social media and comms, events planning, and more.
- One of our main assets is our ties to artists, activists, and organisations in the UK and Latin America, which help us to connect you to talented people and develop your project.



#### **Book Publishing**

- We offer substantive editing, copy- editing, proof-reading, production, printing and distribution in print and digital formats, using LAB's own imprint and that of LAB's publishing Practical partner, Action Publishing.
- LAB has extensive experience in book publishing and a partnership with Ingrams, allowing us to print on demand globally.
- LAB's editors are experienced writers and editors whose own works have been published by major publishers and news outlets.



Moving and profound. An invitation to see force Moving and protound. An invitation to see forced displacement and the struggle for equal rights through the eyes of displaced women and a call to make their journeys and their lives more visible.'





#### Website Publishing

- LAB designs, hosts, and populates project-specific websites, either standalone or as sub-sites on lab.org.uk.
- Sub-sites of LAB's website benefit from integrations with LAB's coverage of social and environmental issues in Latin America, placing your project within a wider context of issues.
- Sub-sites will be tracked by LAB's Google Analytics account, allowing us to report back on engagement statistics.
- LAB also publishes 'Book Websites' to accompany publications (with digital references and bibliography, multimedia content, interactive commenting and discussion, additional material, chapters info, and related news and analysis).

# LATIN AMERICA BUREAU'S SERVICES



#### Training

- LAB offers training and editorial assistance in writing for non- academic audiences, whether that be for journalism, accessible book publishing, podcasting, or scripting documentaries.
- LAB also offers training in interviewing and collecting (often sensitive) testimonies.

#### Pricing

Prices will be negotiated with each project. As LAB is a UK-registered charity, services provided for educational institutions should be VAT-exempt. Contact us for our pricing sheet and to get a quote for your project.



#### Translation

- LAB has a large database of skilled translators between English, Portuguese, and Spanish who can help with all your translation needs.
- We provide multimedia translation including simultaneous translation for webinars, a multilingual podcast, subtitles for documentaries and short films, and book translations.
- We translate articles from our publishing partners like Agência Pública, Brazil's largest nonprofit newsroom, and publish them to our website.
- Our translators have helped us to publish bilingual books and translated literary works.



#### Audio/Video

- LAB can produce and publish your short videos (with all material provided).
- We offer video subtitling in English, Spanish, and Portuguese, with translation included where necessary.
- We can help you produce and publish a podcast: ask us for a consultation on planning/writing/releasing a podcast, or producing a podcast (equipment requirements, quality sound recording, production technicalities, mastering, mixing).
- We can provide dubbing for audio/video in English, Spanish, and Portuguese.
- We can provide you with a skilled audio producer; provide editing, mastering, and mixing services; and help arrange equipment, studio, and software hire.







Contact LAB to discuss your requirements and how LAB can supply a tailor-made solution.

For information on LAB's Research, Engagement and Impact Services click <u>here</u>.

Marcela López-Levy – LAB chair Rebecca Wilson - Managing editor Karoline Pelikan - Film editor Louise Morris - Audio producer Mike Gatehouse - Editor Nick Caistor - Editor Sue Branford - Editor Tom Gatehouse - Editor Shafik Meghji - Editor

### CONTACT US



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Working with LAB, we are able to put in place creative strategies for sharing our project with a wider audience, including an accessible podcast.



#### Cathy McIlwaine King's College London